**If you would like to create a property highlight, please fill out below and email to Karen.Doster@dhs.wisconsin.gov**

{PICTURE(S) OF HOUSING AUTHORITY}

**HOUSING AUTHORITY HIGHLIGHT:** {Name of Housing Authority}

**CONTACT:** {Name of contact, Job Title}

**HOUSING TYPE:** {Number of Buildings, Number of Units}

**POLICY DETAILS:** {Example: *Smoking is prohibited in the indoor and common areas of all buildings and within 25 feet of any building entrance. The policy prohibits the use of cigarettes, cigars, cigarillos, e-cigarettes, and the burning of incense and sage. Some high-rises have a marked, designated area with ashtrays*.}

**WHY WE ARE SMOKE FREE:** {Example: *The smoke-free policy is part of a Strategic Plan to promote health and wellness for residents.*}

**THE BEGINNING:** {Example: *Beginning in August, 2013 The policy was implemented in all 42 high-rises over the course of three years, and involved a (local partners). Educational materials, resident meetings, staff training, and cessation linkage support were promoted at all properties*.}

**ENFORCEMENT:** {Example: *We used a graduated approach to enforcement, beginning with a verbal warning and followed with a written warning, a meeting with management, a letter warning, and termination of the lease*.}

**KEY TO SUCCESS:** {Example: *Collaboration with onsite stakeholders and residents was essential*.}

**IMPACT ON RESIDENTS:** {Example: *Residents report seeing and smelling less secondhand smoke indoors, as well as cleaner indoor living environments*.}



**RECOMMENDATIONS:** {Example: *We had offered an 18-month implementation stage that   
I wish we had shortened. We wanted to give residents time to prepare but felt this   
amount of time offered time to procrastinate on quitting or decide on change*.}