



EXCUSED ABSENCE EXPLANATION JOINT FINANCE COMMITTEE HEARING

Today's Date: _____

Attn: School Official

My child _____ [FIRST NAME, LAST NAME] has been selected to represent FACT (Wisconsin's youth tobacco prevention program) at an upcoming Wisconsin Joint Finance Committee hearing. This is an educational opportunity that will give my child first-hand civic engagement experience seeing our state's government in action.

The Joint Finance Committee hearing will take place on _____ [DATE OF HEARING] in _____ [CITY OF HEARING]. I respectfully request granting my child an excused absence from _____ [START TIME OF ABSENCE] until _____ [END TIME OF ABSENCE] on the day of the hearing to allow for travel and event time.

If you have any questions in regards to my child's absence please don't hesitate to contact me. To learn more about the advocacy work of FACT youth, visit FACTmovement.org.

Sincerely,

Parent/Guardian Signature	
Parent/Guardian Full Name (<i>Print</i>)	
Parent/Guardian Phone Number	