



Youth2Youth began in 1991 and celebrated its 20 year anniversary in August, 2011. The program has formed a coalition that has proven to be highly effective in tobacco prevention in Rock County since 1991. The youth component of our program began in 1995 and has been educating youth about the dangers of tobacco use and how to advocate for positive change for the past 16 years. In March, 2011 we applied for a Drug Free Communities Support Grant that we were funded for in September, 2011. Our program will include preventive programming for tobacco, underage drinking and other teen drug use.

Coalition By-Laws

Restructured 11/2009

Revised 11/02/11

Youth2Youth of Rock County Coalition By-Laws

Article I

Name

The name of this organization is Youth2Youth of Rock County Coalition (hereinafter Coalition). The Coalition is an alliance of parties for the specific purpose of promoting through education and advocacy for lifestyles free of tobacco, alcohol and other drugs.

Article II

Purpose

Mission: The mission of Youth2Youth Coalition of Rock County is to harness the powerful influence of positive peer pressure through education and advocacy for people to live free of tobacco, alcohol and other drugs.

Vision: The vision of the Youth2Youth of Rock County Coalition is to create a drug-free community, thus improving the health of Rock County residents.

Article III

Youth2Youth Coalition of Rock County Membership

The area to be served by the Youth2Youth of Rock County Coalition shall include all of Rock County.

Membership shall consist of a broad cross section of the population and will not be limited by number so as to include as diverse a representation as possible.

Membership in the Coalition is voluntary.

Article IV Advisory Board

Section 1: Number

The affairs of the Youth2Youth of Rock County Coalition shall be governed by nine (9) advisory board members, at least two (2) of whom shall be youth. The *Program (appendix 1) Director of Youth2Youth shall be an ex-officio member of the Advisory Board.

Section 2: Power and Duties

The Advisory Board shall have the power and duties necessary for reviewing the programmatic activities of the Coalition. The Advisory Board may designate a spokesperson for the Coalition (eg. Program Director of Youth2Youth)

Section 3: Terms of Office

The term of office for members of the Advisory Board shall be three (3) years, except the initial Advisory Board shall be elected as follows; 1/3 of the board shall be elected for one (1) year, 1/3 for two (2) years, and 1/3 for three (3) years. The youth members will be appointed to a one year term by the Program Director. Terms of office shall begin and end on the date of the regularly scheduled annual meeting held in January. Thereafter, terms of office shall be for three (3) years with the opportunity to be elected for an additional full term. The Program Director, as ex-officio, shall have no term limit.

Section 4: Election

The election of members of the Advisory Board shall be conducted at the annual meeting of the Coalition during the month of January. The nominating committee shall present a slate of candidates for the Advisory Board. Additional nominations for membership on the advisory board may be made from the floor on the date of the annual election.

Election of advisory board members shall be by a majority vote of all coalition members present. The election may be conducted by voice vote, except when there is more than one (1) nominee for the position. In that case, the election shall be conducted by written ballot.

Section 5: Vacancies

In the event of a vacancy caused by any reason including removal by the board, the position shall be filled by a majority vote of the Advisory Board, and each person so selected shall serve until a successor is elected to fill the unexpired term.

Section 6: Removal

Any member who shall fail to attend, without giving prior notification or subsequent notice of reasonable cause to the Secretary, three (3) consecutive meetings of the board, whether regular or special, shall automatically be removed from the board, and his/her successor shall be selected as provided in article 4, section 5.

Section 7: Compensation

No compensation shall be paid to Coalition Board members.

Section 8: Regular Meetings

Regular meetings of the Coalition Board will be held monthly at such time and places as shall be determined.

Section 9: Quorum

A quorum for any meeting of the Coalition Board shall consist of a majority of members (five (5) of the advisory board).

Section 10: Committees

The Coalition Board members may establish such committees as it deems beneficial for the accomplishment of the objectives and purposes of the Coalition. Each committee shall consist of at least one member of the Advisory Board, and the Program Director. The official Coalition Chair shall serve on all committees, and youth representation will be encouraged.

Article V Officers

Section 1: Election

The principal officers of the Coalition shall be: Chair and Vice-Chair whom shall be elected by the advisory board membership at the annual board meeting. The Program Director shall serve as the Secretary, and is exempt from term limits.

Section 2: Terms of Office

The terms of office shall be for a period of one (1) year. Officers may be elected for two (2) additional terms.

Section 3: Chair

The Chair shall preside over all meetings of the Advisory Board. He/she shall exercise general oversight of the coalition and shall perform duties as may be assigned to him/her by the Coalition Advisory Board.

Section 4: Vice Chair

The Vice-Chair shall take the place of the Chair performing his/her duties whenever the Chair is absent or unable to act.

Section 5: Secretary

The Secretary shall send meeting notices, prepare minutes of all meetings of the Coalition Advisory Board, and maintain those minutes. In addition, he/she shall perform other duties as may be assigned by the Coalition Advisory Board.

Article VI

Standing Committees

Section 1: Executive Committee

- A. *Membership.* The Executive Committee shall be Chaired by the Coalition Chair and in the absence of the Chair, the Vice-Chair, and shall be composed of the Chair, Vice-Chair, Secretary and (1) one member of the board appointed at large by Coalition Board.

- B. *Power and Duties.* The Executive Committee shall have the authority and shall be held accountable to the Coalition board for conducting the activities of the Coalition Advisory Board during the interim between board meetings and shall exercise such discretionary authority in conducting these affairs in ways that are not prohibited by these by-laws or by the municipal, state or federal regulations.
 - 1) The Executive Committee shall approve the agenda for all Coalition Advisory Board meetings.
 - 2) The Executive Committee shall review and report to the Coalition on monthly financial status of the Coalition activities.

Section 2: Nominating Committee

- A. *Membership.* Shall be composed of at least three (3) members appointed by the Coalition Advisory Board chair.

- B. *Powers and Duties.*
 - 1) Present at the annual Coalition Advisory Board meeting a slate of candidates for Advisory Board.

- 2) Provide for Coalition Advisory Board’s approval a list of candidates to fill vacancies.

Amendments

These by-laws may be amended or repealed by majority vote of the coalition board members present and voting at any regular or special meeting, provided that a quorum is present at any such meeting. All proposed amendments or new by-laws must be submitted in writing to all coalition members at least ten (10) days prior to the date of the meeting at which they will be considered.

Article VII Parliamentary Authority

The rules contained in the current edition of Robert’s Rules of Order Newly Revised, shall govern the Coalition Advisory Board in all cases to which they are applicable in which they are not inconsistent with these by-laws and any special rules of order the Coalition Advisory Board may adopt.

These by-laws were reviewed and passed by the Youth2Youth Coalition on the, _____ day of _____.

*** Appendix 1**



